

ROYAL TUNBRIDGE WELLS MONSON SWIMMING CLUB BYE LAWS (2008)

1. Membership:

- 1.1 Club membership shall consist of:
A President
Past Presidents and Vice Presidents
Honorary Life Members
Full Senior Members
Full Junior Members
Dry Members
Student Members
- 1.2.1 Presidents and Vice Presidents are elected from people whose meritorious service to the Club merits official recognition
- 1.2.2 Honorary Life Membership of the Club can be awarded by the Executive to persons who have given long, substantial and outstanding service to the Club.
- 1.2.3 Dry Members are non-competitive members who do not undertake water training.

2. Subscriptions and other Fees

- 2.1 The Executive Committee is empowered to confirm or change, by November 1st of each year, the full annual membership subscription to be applicable in the coming year. Membership subscription is due on the 1st January of each year, or at the date of joining the Club. Subscription renewal will be in full regardless of the time of year that it is paid. However a new member's subscription will be applied at the following scale:-

Joining during –

January/February/March – Full subscription

April/May/June – 75% of full subscription

July/August/September – 50% of full subscription

October/November – 25% of full subscription

December – At the full subscription rate for forthcoming new year. This fee will cover the remainder of the year in which it is paid and the forthcoming new year.

- 2.2 Other subscription discounts are allowed as follows:
- 2.2.1 Dry Member – A nominal fee to cover the cost of ASA membership
- 2.2.2 Family Member – 50% reduction of the full subscription for the third and thereafter active (wet) member of a family (parents/children).

- 2.2.3 University/Polytechnic Members – 50% reduction of the full subscription for students studying full time, away from Tunbridge Wells.
- 2.2.4 There is also a Volunteer Family Membership scheme whereby an adult volunteer with a son or daughter who is a Club member can obtain a reduction of their subscription, the amount to be agreed annually by the Executive Committee.
- 2.2.5 Members and second claim members cannot enter Club Championships, regardless of their timing, unless the subscription has been paid at the time of application for Championship entry.

3 Discipline Sub-Committees

- 3.1 All water disciplines of the Club shall be managed by sub-committees formed to their particular requirement. They will hold regular meetings (at least 4 per year) and produce minutes that will be submitted to the Executive Committee for approval/comment. These sub-committees cannot commit the Club to expenditure not already sanctioned by the Executive Committee. All sub-committees will include in its number at least one member of the Executive Committee; the Swimming Committee however shall include at least two members of the Executive Committee.
- 3.2 The Executive Committee shall be able to form non-swimming, but related, sub-committees dedicated to particular subjects such as Finance/Policy/Fund Raising or anything else connected to the Club's interests.
- 3.3 The quorum for each (and every) sub committee shall be 50% of its members, each member to have one vote and resolutions shall be passed by a simple majority. In the case of an equality of votes the Chairman of the meeting shall use an additional casting vote.
- 3.4 The Executive Committee and the sub-committee Secretaries will agree within one month following the AGM, on the appointment of the members of such sub-committees. The Executive Committee shall have powers to dismiss any sub-committee which it has appointed.
- 3.5 Members should be aware that the Club does not accept responsibility for any personal article or property which may be lost in, or taken from, training sessions or any place where the Club is holding a competition, exhibition, entertainment or other activity. Club equipment must be used only in the presence of a Club officer or authorised Club member. In the event of any damage caused by misuse of Club equipment the offender shall be responsible for the cost of repair.

4. **Annual General Meeting**

- 4.1 Members of the Executive Committee must be Full or Dry members of the Club. Nomination forms (obtainable from the General Secretary) for all officers must be completed and reach the General Secretary not later than the 10th October prior to the AGM. The form must be signed by the Proposer and Secunder both of whom must be voting members of the Club. The nominee must also sign the form to show that he is willing to undertake the post. All elected officers or committee members to be under 70 years of age at the date of the AGM, except with the prior written agreement of the Executive Committee. A person may hold more than one post. The completion of Nomination forms also applies to: Membership Secretary, Championship Secretary, Open Meet Secretary, Gala Secretary, Trophy Secretary, Team Manager, Learn to Swim Secretary and all Secretaries of Discipline Sub-Committees.
- 4.2 Any officer elected who is absent from three consecutive meetings, that should have been attended, shall be considered to have vacated that position, unless a satisfactory reason is given to the Executive Committee.