



Royal Tunbridge Wells Monson
Swimming Club

Summer Splash Open Gala
Licensed at level 3 (3SE240807)

Saturday 6th / Sunday 7th July 2024

Tunbridge Wells Sports Centre, TN4 9TX

Omega wedge starting blocks,
Anti-wave lane ropes,
Electronic time keeping.

Chris Bassi Trophy for top visiting Club.

Closing date 8pm Sunday 16th June 2024

www.rtwmonson.org/openmeet

SSwimMark

PROMOTERS CONDITIONS

The competition is promoted by Royal Tunbridge Wells Monson Swimming Club which is affiliated to 'Swim England South East region'. The competition will be held under 'Swim England' Laws, Regulations, Technical Rules of Racing and the promoter's conditions. The event is licenced at Level 3. The event will be held in a 6 lane 25m pool, with anti-wave lane ropes, electronic time keeping and Omega wedge starting blocks.

Events: 50m, 100m and 200m in all strokes, 400m FC and 100m, 200m, 400m IM.

Awards: Medals will be given for first, second and third places in each age group for each event. All events are heat declared winner. Medals must be collected from the medals table on the weekend of the gala. Unclaimed medals will not be forwarded.

Age groups: '10', '11', '12', '13', '14', '15', '16' and '17 years and over'.
Ages as at 31st December 2024.

Entry fee: £7.00 per event.

Closing date: Closing date for entries is 8pm Sunday 16th June 2024.

Qualifying times: Entries are subject to the Upper Limit ('Not Faster than') qualifying times. Entry times must be short course and achieved since 1st January 2023.

Entries: Swimmers must have current 'Swim England', 'Scottish Swimming' or 'Swim Wales' membership to enter. Entries from other clubs or organisations affiliated to FINA and who meet the entry criteria will be considered.

The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category swimmers confirm that their birth sex is female. The 'Male/Open' category is for birth sex males and any other swimmer who is not eligible for the female category.

The entry pack including the Hy-Tek meet file can be found here rtwmonson.org/openmeet

Clubs entering more than 3 swimmers **must** use electronic entry.

Individual entries may be submitted using the individual entry form. All entries must show the swimmer's full name, date of birth and membership number.

All entries must be within the upper (not faster than) qualifying times for the event and age category.

Electronic entries: should be emailed to gala1@rtwmonson.org and include an entry report, completed summary sheet and any poolside pass applications. All electronic entries will be acknowledged with receipt confirmation. For emailed electronic entries, the sent date on the email will be classed as the date submitted.

It is the swimmer's and entering club's responsibility to check the confirmed entry list and inform event management (gala1@rtwmonson.org) of discrepancies or errors. This must be raised within 72 hours of the confirmed entries being published. Confirmed entries will be sent to the entering clubs contact email address along with the Payment Summary Sheet. All payments are to be made to RTW Monson within 7 days of receipt unless discrepancies are raised.

Over-subscription: In order to keep the session times within the pool time available, the number of entries may be restricted. If rejections are required the slowest swimmer from each age group will be removed, starting from the youngest age group. This process will be repeated until enough swimmers have been removed. In the event of oversubscription all entries from RTW Monson swimmers will be accepted.

Clubs will be advised as soon as possible after the closing date if any entries are rejected. A list of accepted entries will be posted on the club website and sent to all clubs along with an amended/updated invoice for accepted entries.

In the event that the meet is undersubscribed, the promoters reserve the right to accept late entries providing that priority has already been given to entries received before the closing date.

Withdrawals: Please notify the events team of any withdrawals by completing the link provided ([Summer Splash 2024 - Withdrawal form](#)) or emailing the gala team on: gala1@rtwmonson.org before noon on Friday 5th July 2024. All other withdrawals are to be made on the day at the Sign In Desk.

No refund for entry fees will be made for withdrawals after the closing date (16th June 2024) unless supported with a doctor's note. Where a medical withdrawal is necessary, the doctor's note will be accepted until **midday on the day before the start** of the meet. Withdrawals after this time will not be considered for refunds. No refunds will be given other than on medical grounds.

Refunds: refunds will not be given for swimmers withdrawing after the closing date or for any errors or omissions attributable to the individual or their club. Refunds will only be given to individuals who can prove they are unfit to compete on medical grounds as detailed in 'Withdrawals' clause. All refunds will be made to the club who submitted the entries.

Meet Procedure: **This is a SIGN IN competition.** Competitors, team managers or coaches must 'sign in' by the start of warm-up (60 minutes before the start the first race in each session). There is an 'am and 'pm' sign in. Failure to sign in on time will mean the swimmer is removed from the event and their entry fee is forfeited.

SWIMMERS WHO HAVE NOT SIGNED IN CANNOT REPORT TO MARSHALLING

- Swimmers must report to the event marshals before the start of their event and competitors not reporting in time may not be permitted to swim.
- Events will be swum with all age groups combined. All heats will be spearheaded. Over the top starts may be used at the discretion of the referee.

Marshalling: Marshalling will be in place at various points of the pool deck and will be clearly sign posted. It is the **SWIMMERS** responsibility to report to marshalling for the event at least 15 minutes prior to their event. Failure to do so may result in the place being lost and filled by an alternate or a reorganisation of the events. As a general rule it is good practice for a swimmer to report to marshalling at least 2 events before their race.

Results: Results will be available as the meet progresses via the Hy-Tek Meet Mobile App. Printed copies will be posted pool side and on the spectator's gallery shortly after each event. Results will be posted on rtwmonson.org/openmeet after the gala.

Pool Passes: Coaches and team manager passes are free to competing clubs. All visiting clubs must ensure that team managers and coaches are DBS checked and comply with the Swim England Child Protection Policy. Team Managers/Coaches will only be allowed on poolside if wearing a pre-purchased pass. Coaches and Team Managers must be club trained personnel and clubs are asked to maintain the minimum supervision ratios for single day of competition for athletes under the age of 18 years, including for individual entries ([Swim England Team Manager, Coach and Chaperone Policy 2023](#)) Untrained parents without DBS checks are NOT allowed poolside. Individual entries under 18 years old who cannot meet the Swim England supervision ratios are advised to agree, in writing, supervision with another club. Coach passes are transferable, but not refundable.

Officials: The event needs a minimum of 16 officials for each session. Clubs entering are politely requested to assist by providing officials and are reminded that without sufficient officials, the meet may not satisfy the licencing conditions. If you are a qualified official and can officiate for any session(s), please contact Kate Elliot on (officials@rtwmonson.org). Officials will be warmly welcomed, provided with lunch and pool side refreshments and reimbursed reasonable travel expenses.

Spectators: Adult spectator admission is £5 per day. Children under 16 are admitted free. There is a café and vending machines at the venue.

Car parking: Parking at the sports centre is limited. There is additional car parking immediately next door at the Tunbridge Wells Grammar School for Boys first (TN4 9XB) with direct pedestrian access to the sports centre. Parking is free.

The pool: is 25m, six lanes, with anti-wave lane lines, Omega wedge starting blocks, electronic timing and scoreboard. The pool depth is 2m at the start end and 1m at the turn end.

Secondary Strobe: A secondary strobe will be available.

Warm-up and safety information: The pool is available for warm-up only during the designated times. During the warm-up swimmers and coaches must ensure that they (and swimmers in their charge) take no action which would endanger themselves or others. The instructions of the warm-up marshals or pool staff must be obeyed immediately. Diving is not permitted in the warm-up until sprint lanes are announced and then only in the sprint lanes under supervision by club coaches.

Warm Down pool: The diving pit will be available for warm-down during competition. Clubs are required to supervise their swimmers in the warm-down pool. Swimmers who are not actively warming down will be asked to leave the warm-down pool. The warm-down pool will be closed during warm up sessions.

General Safety: All participants must observe the safety precautions in operation at Tunbridge Wells Sport Centre and follow the instructions of the pool staff and meet organisers. Neither the promoters nor RTW Monson SC will be responsible for any loss or damage during the meet. The Promoter and pool management reserve the right to remove any person from the pool area, whose behaviour is either unsafe to themselves or others or against the pool rules, promoter's conditions or the efficient running of the meet.

Data protection: By entering the event you consent for RTW Monson to hold and distribute as necessary, the personal information given by you on paper or by electronic means to run the meet. The results, including personal information they contain, will be publicly available and shared with British Swimming for entry in the rankings.

Photography: Anyone wishing to carry out video, zoom or close-range photography must be in accordance with [Swim England Wavepower 2024](#). These conditions also apply to swimmers on poolside. The taking of photos or videos in changing rooms is strictly forbidden. Anyone found taking photos/videos in the changing area may be asked to leave the premises and will not be permitted to race and will be reported to Swim England as per the policy. The event may be live streamed.

Unacceptable Behaviour: Behaviour becomes 'unacceptable' when it is considered 'offensive' to other; this includes, but is not limited to, the following: theft, wilful damage to property and/or equipment, acts of vandalism, abuse of alcohol and/or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute.

Jewellery: For safety and security reasons, the wearing of jewellery is not permitted while in the water during warm-ups, swim downs and/or competition. This includes watches, necklaces, chains, bangles, wristbands, earrings (except small studs) and rings (except wedding bands). RTW Monson will not be responsible for any jewellery brought to events and will not be liable if such jewellery is lost or damaged.

General Condition: The gala promoter has the right to change any aspect of the gala to ensure the smooth running and fairness of the event. If changes to the conditions are required prior to the event the promoter will consult with the SE Region Licensing panel and publish details of the changes on the club website and by email to the competing clubs.

Email: gala1@rtwmonson.org / Club website: www.rtwmonson.org/openmeet